



COLLEGE OF SOCIAL WORK, KAMPTEE

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Accredited With Grade B by National Assessment and Accreditation Council

Ref. No. : _____

Date : _____

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting dated 29th June 2022 AT 11:30 am

IQAC Room, College of Social Work, Kamptee

The Meeting was attended by:

Dr. Rubeena J. Ansari	Principal (Officiating)
Dr. Nishant P. Mate	Co-ordinator IQAC
Dr. Omprakash D. Kashyap	Assistant Coordinator IQAC
Mr. Shashikant V. Dange	Teacher/Member IQAC
Mr. Aveshkharni K. Shaikh	Teacher/Member IQAC
Dr. Rashtrapal I. Meshram	Management Representative/Member
Mr. Praful K. Bagde	Administrative/Technical Staff Member
Ms. Rakhi Ukey	Alumni/Member
Mr. Pavan Shrivastava	Alumni/Member
Mr. Ghanshyam Chakole	Stakeholder & Community Representative
Ms. Harshita Nitnaware	Student/Member

The following were unable to attend the meeting:

Mr. Pravin Mote	External Experts/Member
Mr. Ajay Singh	Employers/Industrialist/Member

The meeting deliberated on the following Agenda:

1. Reading of the previous minutes
2. Submission of pending AQAR
3. Student Satisfaction Survey for 2021-22
4. Review of teacher list for FDP

IQAC Coordinator
College of Social Work
Kamptee



Dr. Rubeena J. Ansari
Officiating Principal
College of Social Work, Kamptee

Page 1 of 3

5. NAAC new templates
6. Submission of proposal for new courses to RTMNU

Minutes of the Meeting:

1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

2. AQAR Submission for previous years

The IQAC Chairman, Dr Rubeena Ansari , Principal of the College the New IQAC Coordinator Dr. Nishant Mate and Deputy coordinator Dr. O. D. Kashyap and other members reviewed status of AQAR Submission for last five years. The IQAC Coordinator of Dr. Nishant Mate informed that after login in NAAC portal it has been observed that there is only one AQAR for 2018-19 is uploaded. Remaining AQAR which are not visible on the portal , hence we have to file and upload AQAR for remaining five years ,as already the process for NAAC has been delayed. The deadline for AQAR preparation will be 6 months and after that submission will done within next three months.

3. Student Satisfaction Survey implementation:

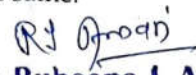
Dr. O. D. Kashyap has informed that Student Feedback Form in Google form will be shared to the students online for the session of 2021-22 and feedback will be collected .

4. Review of Teacher list for FDP:

List for the teachers eligible for doing FDP is prepared by IQAC and it has been decided that at a time only two or three teacher can be relieved for FDP if it will not create any disturbance in college work. Dr. Savita B. Chiwande has applied for STC in July ,she should be allowed to attend the same.


IQAC Coordinator
College of Social Work
Kamptee




Dr. Rubeena J. Ansari
Officiating Principal
College of Social Work, Kamptee

Page 2 of 3

5. NAAC New Templates:

The new format of NAAC-Quantitative and Qualitative data templates was discussed. It was decided to enter the data from the all the departments in the template as shared by NAAC and to prepare the same for each criterion

6. Submission of proposal for new courses to RTMNU:

In earlier meeting, the IQAC had approved initiation of the three new courses in college from the next academic session from RTMNU. This will be very much helpful in employability and skill development of the students. The proposal for these courses has been prepared and will be submitted for process of permission from Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.

Having deliberated on all agenda, there is no other point to discuss, the meeting ended with a vote of thanks.


IQAC Coordinator
College of Social Work
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Lr. Rubeena J. Ansari
Officiating Principal
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting dated 16th March 2023 AT 11:30 am

IQAC Room, College of Social Work, Kamptee

The Meeting was attended by:

Dr. Rubeena J. Ansari	Principal (Officiating)
Dr. Nishant P. Mate	Co-ordinator IQAC
Dr. Omprakash D. Kashyap	Assistant Coordinator IQAC
Mr. Shashikant V. Dange	Teacher/Member IQAC
Mr. Aveshkharni K. Shaikh	Teacher/Member IQAC
Dr. Rashtrapal I. Meshram	Management Representative/Member
Mr. Praful K. Bagde	Administrative/Technical Staff Member
Ms. Rakhi Ukey	Alumni/Member
Mr. Pavan Shrivastava	Alumni/Member
Mr. Ghanshyam Chakole	Stakeholder & Community Representative/Member
Mr. Pravin Mote	External Experts/Member
Mr. Ajay Singh	Employers/Industrialist/Member

The following were unable to attend the meeting:

Ms. Harshita Nitnaware Student/Member

The meeting deliberated on the following Agenda:

Agenda:

1. Reading of the previous minutes
2. AQAR submission of previous year
3. Role of NAAC steering Committee

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Dr. Rubeena J. Ansari
Officiating Principal
College of Social Work, Kamptee

Page 1 of 3

4. Review of draft for MOU with CPC
5. Strategic plan for the submission of AQAR

Minutes of the Meeting:

1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

2. AQAR Submission for previous years

The IQAC Coordinator Dr. Nishant Mate informed IQAC Chairman, Dr Rubeena Ansari , Principal of the College, that the AQAR Submission for last five years is pending and now all the criterion in charge have prepared AQAR for till 2020-21 ,therefore ,the next step will be submission of year wise AQAR. At first we have to file and upload AQAR for remaining five years , then we have to wait that till which year AQAR submission is required for NAAC . The deadline for AQAR submission will be 3 months and after that the process for IIQA and SSR submission will be initiated .

3. Role of NAAC steering Committee

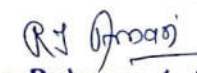
For the better progressive and speedy work of NAAC the NAAC steering Committee will help and facilitate the review of AQAR and will coordinate with criterion in charge for submitting the same .From now to the submission of AQAR ,the NAAC steering committee will spare 2 hours in second half everyday by that maximum work can be done.

4. Review of draft for MOU with CPC:

The collaboration for Centre for People Collective is under consideration from a long time hence now the draft for MOU has been prepared with mutual discussion with Mr. Praveen Mote . The draft has been reviewed and it will be scheduled as soon as possible .


IQAC Coordinator
College of Social Work
Kamptee




Dr. Rubeena J. Ansari
Officiating Principal
College of Social Work, Kamptee

Page 2 of 3

5. Strategic plan for the submission of AQAR

At the end IQAC Chairman, Dr Rubeena Ansari , Principal of the College, informed the IQAC Coordinator Dr. Nishant Mate that IQAC and NAAC steering committee should prepare time bound strategic plan for the submission of AQAR and is the responsibility of all the staff members to work accordingly, no negligence should be seen from now.

Having deliberated on all agenda, there is no other point to discuss, the meeting ended with a vote of thanks.


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Lr. Rubeena J. Ansari
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